

#careersinterviews

8 Tips to ace your next job interview!

EXPLORE >



Tell me about yourself.

In 2 minutes or less, say **who** you are and **why** you're qualified

- Name
- Education (briefly)
- Work experience (if any)
- Factors that make you qualified for the position

Example:

My name is Kai, I live in Barcelona, and I hold an Honors degree in English. I have taken pleasure in being a teacher for 2 years now, and my dynamic and communicative nature sets me apart from others.

Why should I hire you?

Share:

- ✓ Your expertise, experience and relevant skills
- ✓ Your track record
- ✓ Your interest about the job you are applying for
- ✓ How it aligns with your career goals

Research the company

Example:

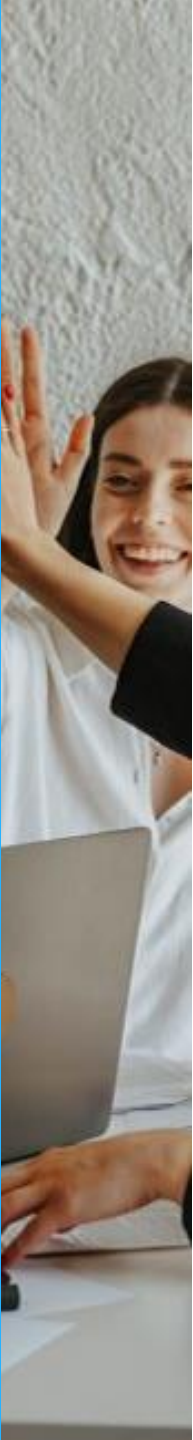
I believe that my strong work ethic combined with my previous experience and ability to learn quickly would make me a valuable addition to your team. I'm genuinely enthusiastic about the job, the company and what it stands for, and I'm excited about the opportunity to be a part of it.

What are your career goals?

- ☑ Include both **short-term** and **long terms** goals
- ☑ Show your desire to improve your performance and learn more

Example:

I have a strong desire to grow both personally and professionally, and to that end, I have set several goals for myself. These include acquiring new skills, staying up-to-date with the latest trends in my industry, and improving my overall performance. To achieve these objectives, I will seek out training opportunities, attend relevant events, and engage in regular self-reflection to identify areas for improvement.



What are your strengths?

- ☑ Focus on **soft skills** (e.g., adaptability, hard-working, problem solving, punctuality)
- ☑ Share **strengths that align** with the position you're applying for
- ☑ **Demonstrate** these strengths with real-life examples

Example:

I believe that my strengths are the ability to work collaboratively with others, communicate effectively, and remain focused even when faced with unexpected challenges.

In a previous role, I was part of a team tasked with delivering a complex project within a tight deadline. Through effective communication and a willingness to listen to different perspectives, we were able complete the project on time and to a high standard.



What are your weaknesses?

- ☑ Focus on **soft characteristics** (e.g., impatient, talkative, straightforward)
- ☑ Always describe a genuine weakness and what you are doing **to improve it.**

Example:

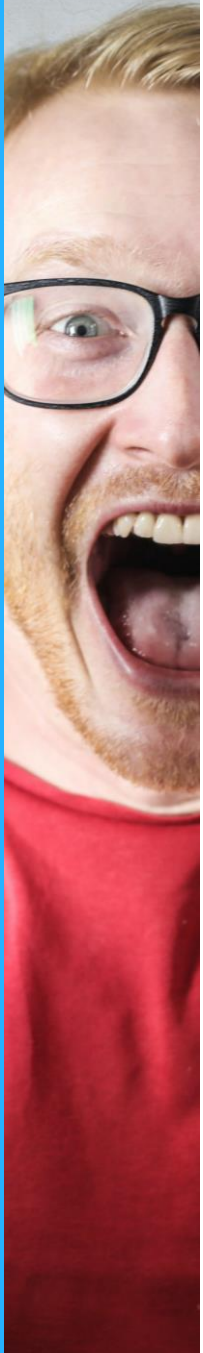
I tend to overcommit myself when others ask for help, and sometimes I struggle with motivation when I'm not passionate about a task. However, I am actively learning to say no and prioritizing my time more effectively.

Why are you looking for a job change?

- ☑ Share your reason for a job change, linking it to your **career goals**
- ☑ Always show **gratitude** to the previous company

Example:

I am thankful for the opportunities I had at my previous organization, which helped me to develop my skills and grow. However, I believe that it's important to keep challenging oneself and seeking out new learning opportunities in order to continue to grow and succeed. I am excited about the potential to join your organization, where I can learn from experienced colleagues and contribute to exciting projects that will support both my personal and professional growth.



What are your salary requirements?

- ☑ **Research** your industry market before providing a salary range
- ☑ Ask for **more info** on the job's duties and responsibilities before you can answer

Example:

As a new entrant to the job market, I am aware that I have much to learn and am eager to gain as much experience as possible in order to grow and develop in my career. While salary is important to me, my primary focus at this stage is on building my skills and knowledge, and I believe that your organization would provide an ideal platform for me to do so while also offering fair compensation.

Do you have any questions you'd like to ask?

- ☑ Have your questions prepared **in advance** (think of what you care about: e.g., training, salary, company culture, career growth opportunities...)
- ☑ Always express **gratitude** for the opportunity

Example:

Thank you for giving me this opportunity. I'm really interested in the company culture here. Could you describe how the company promotes work-life balance and supports its employees' professional development?



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